

Reading Borough Council - Local Plan Partial Update Main Modifications

September 2026

Guidance on Making Representations (Statement of Representations Procedure)

Consultation Details

Reading Borough Council is consulting on Main Modifications to the Local Plan Partial Update and accompanying Sustainability Appraisal, between 17th September to 29th October 2026. The Local Plan sets out proposed planning policies in Reading up to 2041. These main modifications have been identified through the public examination process, and require an additional period of consultation.

The Main Modifications to the Local Plan, together with other supporting documents, are available to view on the website (www.reading.gov.uk/LPPUExamination).

The Main Modifications are also available in the reception of the Reading Civic Offices, Bridge Street, RG1 2LU and in all Reading Borough Council libraries during normal library opening hours.

Representations should be made in writing, either by e-mail or post. Please e-mail responses to:

planningpolicy@reading.gov.uk

Or send responses to:

Planning Policy
Reading Borough Council
Civic Offices
Bridge Street
Reading
RG1 2LU

We will not be able to accept representations made after 29th October 2026. Please be aware that at this stage we can only accept representations on the Main Modifications and accompanying Sustainability Appraisal, not the remainder of the Local Plan Partial Update.

Guidance on making representations

Since this consultation forms part of the public examination process, there are some important differences in making representations to previous stages.

Firstly, you should be aware that representations made at this stage will be provided directly to the independent Inspector appointed to examine the plan for her consideration, and will therefore need to be published on the Council's website. Personal details such as postal and e-mail addresses, phone numbers and

signatures will be removed before publication, but contact details will need to be provided to the Inspector so that your representation can be considered.

Secondly, the examination seeks to find out whether the Local Plan Partial Update is sound and legally compliant. Therefore, your representation will need to address whether you think the Local Plan Partial Update as modified passes or fails these tests. More details on these tests are below:

- **Legal compliance:** The Plan should have been prepared in line with all relevant legislation.
- **Soundness:** In order to be sound, a plan must be:
 - Positively prepared - the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development;
 - Justified - the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence;
 - Effective - the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities; and
 - Consistent with national policy - the plan should enable the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework.

The Council has provided a form for making representations, which will ensure that the relevant matters are addressed. However, our past experience has been that such forms are not particularly well-used. We will therefore still accept representations made in writing by e-mail or post without using the form, as for other consultations. However, we do ask that your representations set out the following information for each part of the plan that you wish to comment on:

- The main modification to which your response relates (using the references in the consultation document);
- Whether you consider that the plan, or part of the plan, as proposed to be modified, is legally compliant and sound and why;
- What further modification you think is necessary to make the plan, or part of the plan, legally compliant and/or sound¹; and
- Whether you wish to be kept informed of the progress of the plan.

More information on the process of public examinations into Local Plans is available by following the link below: [Procedure Guide for Local Plan Examinations - GOV.UK](#)

¹ Soundness is defined in the National Planning Policy Framework (NPPF) as the plan being 'positively prepared, justified, effective and consistent with national policy'.

Reading Borough Council
Main Modifications to the Local Plan Partial Update
September 2026
Representations Form



Please return by 29th October 2026 to: Planning Policy, Civic Offices, Bridge Street, Reading, RG1 2LU or email planningpolicy@reading.gov.uk

PART A - YOUR DETAILS

	Personal Details	Agent's Details <i>(if applicable)</i>
Title		
First Name		
Last Name		
Job Title <i>(if applicable)</i>		
Organisation <i>(if applicable)</i>		
Address 1		
Address 2		
Address 3		
Town		
Post Code		
Telephone		
E-mail		

PART B - YOUR REPRESENTATION (please use a separate form for each representation)

B1. To which Main Modification does this representation relate?

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B2. Do you consider that the Local Plan as changed by the Main Modification(s): (please tick as appropriate)

Is legally compliant?

Yes

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No

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Is sound?

Yes

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No

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B3. Please provide details of why you think the Local Plan, or part of the plan, as changed by the Main Modification(s), is or is not legally compliant or sound.

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Please continue on another sheet if necessary

B4. Please set out the modifications that you think would make the Local Plan, or part of the plan, as changed by the Main Modification(s), legally compliant and/or sound. Please provide specific wording where possible.

Please continue on another sheet if necessary

B5. Do you wish to be kept informed of planning policy matters?

(please tick as appropriate)

Please keep me informed of the progress of this Local Plan:

☐

Please keep me informed of all planning policy matters:

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